

Sec. 93. Before entering upon the duties of his office he shall take and subscribe before the clerk of the Circuit Court for Washington County the oath prescribed in Section six of Article one of the Constitution of Maryland.

Sec. 94. The County Clerk shall keep careful and accurate minutes of the proceedings of the County Commissioners, keep all records, papers and documents of the county in his safe custody; he shall file all accounts and claims presented against the county, and whenever any account is approved and passed by the County Commissioners he shall make a record of the same in a book to be kept for that purpose, to which shall be attached an accurate index, so that the dealings of every one with the County Commissioners may be readily ascertained; he shall perform such other duties as are imposed upon clerks of County Commissioners by any general law of the State of Maryland or by any local law for Washington County, and such other clerical duties as may be required of him by order of the County Commissioners; he shall receive all money paid to the County Commissioners from all sources except the annual levy; keep an accurate account of all money received by him and pay over the same as received to the collector of county taxes of Washington County, and shall make a detailed monthly report thereof to the County Commissioners; before entering upon the duties of his office said clerk shall execute a bond to the State of Maryland, to be approved by a judge of the Circuit Court for Washington County, in the penalty of ten thousand dollars conditioned for the true and faithful performance of the duties of his office, and that he shall well and faithfully account for and pay to the proper person to receive the same, all moneys, orders or funds coming into his hands; and said bond shall be liable for any default by him or misappropriation of any of the county's money or funds which shall be entrusted to him, and shall be recorded in the office of the clerk of the Circuit Court for Washington County; and it shall be his duty to receive from the collector of county taxes for said county all interest coupons upon the bonded indebtedness of said county due and paid by said collector; also all bonds due and redeemed by said collector; and he shall at once cancel the same and report to the commissioners at their next meeting the amount of coupons or bonds or both so received and canceled; the bond of the said collector shall be responsible for all money paid him by the said clerk in accordance with this section, and said collector shall pay out said money so received by him on orders or warrants of the County Commissioners in manner provided by Section 104 of Article 22 of the Code of Public Local Laws of Maryland; all necessary books and stationery required by said county clerk shall be supplied by the County